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Protect Your Video Conferencing Meeting With Trustifi



These days, more and more meetings are being conducted remotely using video conferencing tools such as Skype, Zoom, GoToMeeting and others. These remote meetings are often necessary to discuss important subjects and share sensitive information, which is why it's critical to keep these meetings secure from hackers and other potential bad actors.

The weakest security link in the chain is often the invitation for the meeting – if an email invitation is sent by regular email, without encryption and authentication, attackers can easily intercept it and gain access to your organization's sensitive information. Fortunately, Trustifi makes it easy to send your meeting invitation links in a secure and authenticated way.



How to send an encrypted and secure invitation:

First, create a new email in your email client (Trustifi supports both Outlook and Gmail) and copy the invitation text or meeting ID from your video conferencing software.

To encrypt your invitation, click on the Trustifi add-in button and follow these simple steps:

- 1. Enable "Encrypt Message Content". By encrypting your message, you're making sure that the email cannot be read by an attacker while it is being delivered.
- 2. Enable "**Require Authentication**". This will apply Multi-Factor Authentication to the email, so your recipients will need to verify their identity before being able to access the email's content. This way you can make sure that only the invited recipients can access the meeting.
- 3. Make sure to click "Apply" before sending the email.

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| Send | <u>T</u> o | ITrustifi - All; | Type new or saved email address | |
| | <u>C</u> c | | | |
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| pic: Micha | el Barash's Pe | sonal Meeting Room Content | No files uploaded | |
| in Zoom M | leeting | Enable to apply Multi-Factor Authentication | I Attach Encrypted Files (Drag & drop) | |
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To add an extra layer of protection, we recommend enabling the "Allow email access only once" option – which means the email will only be valid for a single use.

To enable this option, you will first need to click on "**Show Advanced**" in the Trustifi add-in. Then, locate the toggle labeled "**Allow email access only once**" and click to enable it.

| Close Advanced | | | | | |
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| Email Security | | | | | |
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| Expires in Ne | ever Days 📀 | | | | |
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| Enable print ③ | Enable print ? | | | | |
| Require Authentication on replies ? | | | | | |
| Allow email acc | ess only once 📀 | | | | |
| Enable Smart Authentication ? | | | | | |
| General | | | | | |
| Notify me abou | Notify me about emails opened ? | | | | |
| Reply to My I | Email | | | | |
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| Track links 🕐 | Track links ⑦ | | | | |
| | | | | | |

And you're all set! Your invitation link will now be secured, authenticated and can only be accessed once for the purpose it was intended for.

To make sure your video conference meetings are protected, contact: Sales@Trustificorp.com

Trustifi.com/Protect-video-conference-meeting